



U.S. Chemical Safety and Hazard Investigation Board

Office of General Counsel

Memorandum

To: Chairperson and Board Members
From: Ray Porfiri
Cc: Leadership Team
Subject: Board Action Report – Notation Item 537
Date: February 27, 2007

On February 22, 2007, the Board approved Notation Item 537, thereby approving the execution of a contract with a total maximum value of \$100,000 for transcription services and approving the allocation and obligation of available fiscal year 2007 funds up to the amount of \$25,000 for the purpose of carrying out the contemplated contract service.

Voting Summary – Notation Item 537

Disposition: APPROVED

Disposition date: February 22, 2007

	Approve	Disapprove	Calendar	Withhold	Not Participating	Date
C. Merritt	X					2/21/2007
J. Bresland	X					2/26/2007
G. Visscher	X					2/23/2007
W. Wark	X					2/22/2007
W. Wright	X					2/22/2007